

**CITIZENS ADVISORY COMMITTEE
OF THE MASS TRANSIT DEPARTMENT BOARD
MEETING MINUTES
700 A-SAN FRANCISCO CONFERENCE ROOM
OCTOBER 16, 2007
2:00 P.M.**

The Citizens Advisory Committee of the Mass Transit Department Board met at the above place and date. Meeting was called to order at 2:00 p.m. Committee Chair Mr. Ernesto Dominguez present and presiding and the following Committee Members answered roll call:

Ms. Jane Ratcliff
Mr. Alfredo Diaz
Ms. Mary Castillo
Ms. Robin A. Roberts
Ms. Soledad Galvan
Mr. Keith Pannell arrived late at 2:04 p.m.
Ms. Zulema Lazarin arrived late at 2:14 p.m.
Mr. Ernst Erbe arrived late at 2:20 p.m.
Mr. Richard Sheldon (Alternate Member)

Agenda

1. Call to order.

Item 1: The meeting was called to order at 2:00 pm

2. Public Comments

Item 2: Public comments made by Ms. Suzanne Fabian regarding the LIFT service and scheduling. Mr. Dominguez stated that he would be nominating Suzanne Fabian as the third alternate member.

3. Approval of the Minutes of the September 18, 2007 CAC meeting.

Item 3: Motion made by Jane Ratcliff seconded by Robin Roberts to approve the minutes of the September 18, 2007 CAC meeting. All in favor.

4. Presentation, discussion and possible action items to coordinate Sun Metro services with the new South Central Regional Transit District in New Mexico. (Tom Murphy, South Central Rural Transit District (MPO in Las Cruces)

Item 4: Tom Murphy presented information on the South Central RTD and provided a copy of the RTD Boundary Map. No action was taken on this item.

5. Discussion and motion to designate routes to stop by the senior centers in order to feed seniors without transportation promote their socialization and provide a cool building for non-air conditioned homes. (Zulema Lazarin)
Item postponed from 08-21-07)

Item 5: Zulema Lazarin discussed the possibility of utilizing the regular Sun Metro buses to transport senior citizens to senior centers for socialization. Mr. Omick stated that at this time there are no plans to implement this service, but Sun Metro would review this request for possible future incorporation into the route system. No action was taken on this item.

6. Discussion and motion regarding the removal of bus routes 64 and 21 for their reinstatement or to provide another alternative. (Zulema Lazarin)
Item postponed from 08-21-07)

Item 6: Mr. Omick stated that a route study to align all routes is on going and that Sun Metro would also provide outreach to the center regarding currently available services. No action was taken on this item.

7. Discussion and action on the approval of Mr. Robert E. Morrison as a CAC alternate. (Ernesto Dominguez) Item postponed from 09-18-07)

Item 7: As Mr. Morrison's resume has still not been received by Sun Metro, a motion was made by Robin Roberts to table, seconded by Mary Castillo to the next CAC meeting. All in favor.

8. Discussion on disrepair/messiness (trash) of NorthPark Terminal pictures. Security guards at same terminal not acting professional/allowing teens/young adults to use vulgar language. Guards also reading papers etc. and not "guarding" public. Pothole follow-up of NorthPark. (Richard Sheldon – Alternate)
Item postponed from 09/18/07)

Item 8: Richard Sheldon stated that the NorthPark Terminal has improved, it does seem cleaner and the guards are being rotated. He also stated the potholes are still there.

Jerry Davis stated that he is waiting for bids from contractors for covering the potholes and also talking to the owners of the property about the potholes and the lighting. No action was taken on this item.

9. Update on New Freedom and JARC designated recipient plans. (Norman Schenck Asst. Director for Operations)

Item 9: Mr. Schenck passed out an updated list on the New Freedom and JARC designated recipient plans to the CAC members that he received from TXDOT and stated that El Paso is the only area that does not have a designated recipient for the JARC. No action was taken on this item.

10. Report by Sun Metro staff on the Trans Mountain/Walmart bus stop.

Item 10: Tim Omick, Director of Sun Metro informed the CAC that Sun Metro staff met with Walmart management. Elsa Ramirez passed out 2 options on the handicap access to the CAC members to review. No action was taken on this item.

11. Director's Report on the operations, maintenance, fleet, and service:

- a. Passenger Amenities
- b. Facilities
- c. Bus Bench status

Item 11: Tim Omick, Director for Sun Metro, distributed copies of the Director's Report that was presented to the Mass Transit Department Board on October 9, 2007. Mr. Omick also stated that Sun Metro personnel for its facilities has doubled. An update on the bus bench program was also provided.

Motion made by Alfredo Diaz to adjourn the meeting seconded by Jane Ratcliff. Meeting ended at 3:35 pm

Approved as to form:

Department Head/Board Secretary